



THE
WORKFORCE
DEVELOPMENT CENTER

Where People and Jobs Connect

Attention Youth Ages 16-21

Work Readiness Workshops

The Workforce Development Centers are now offering Career Readiness Workshops for youth. Workshops will assist youth in gaining the skills and resources needed in order to obtain employment. Workshop topics include:

- Identifying skills
- Job search techniques
- Resume writing
- Interviewing
- Work readiness
- Job retention



For more information, contact the representative in your county of residence.

Washington County Center
2200 Green Tree Road
West Bend, WI 53090

Contact: Amy Potter
262.335.5309

Ozaukee County Center
5555 W Highland Road
Mequon, WI 53092

Contact: Amy Potter
262.238.2894

Waukesha County Center
892 Main Street
Pewaukee, WI 53072

Contacts:
Jana Heinzelmann
262.695. 8042

Ellen Umentum
262.695.7934

WIA Youth Program

Workforce Development, Inc. is currently accepting applications for the WIA Youth Program. You may be eligible for the following services:

- Work readiness preparation
- Job search assistance
- Paid work experiences
- Internship opportunities
- Scholarship opportunities

****Eligibility requirements apply, for an application or more information contact the representative in your county.****