

Other Information

City and County (Designated Worksite Areas if different than Company Information)	
Additional Work Site Information (if applicable)	
Public transportation to Work Site: <input type="checkbox"/> Yes <input type="checkbox"/> No	Describe, If needed:
List on America's Job Bank: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Employer Requirements

Education/Training Level:	<input type="checkbox"/> None	<input type="checkbox"/> Desired	<input type="checkbox"/> Required
<input type="checkbox"/> High School Diploma/GED Equivalent		<input type="checkbox"/> Master of Arts Degree	
<input type="checkbox"/> Certificate or Diploma Beyond High School		<input type="checkbox"/> Master of Science Degree	
<input type="checkbox"/> Associate of Arts Degree		<input type="checkbox"/> Master of Business Administration Degree	
<input type="checkbox"/> Bachelor of Arts Degree		<input type="checkbox"/> Doctor of Philosophy/Medicine/Law	
<input type="checkbox"/> Bachelor of Science Degree			
Education/Training Description			
Licenses/Certifications			

Drivers License and Vehicle

Is a Drivers License needed to perform this job? Yes No If yes, indicate class and endorsements needed:							
Class	None	Desired	Required	Endorsement	None	Desired	Required
A - Commercial Motor Vehicle				T - Double/Triple Trailers			
B - Commercial Motor Vehicle				N - Tank Vehicles			
C - Commercial Motor Vehicle				H - Hazardous Materials			
D - Automobile, Light Truck & Moped				P - Passenger Vehicle			
M - Motorcycle				F - Farm Service (restricted)			
Is a vehicle needed to perform the job? <input type="checkbox"/> Yes <input type="checkbox"/> No							

Age Requirements (must comply with applicable state and federal laws)

Minimum	Maximum	<input type="checkbox"/> None	<input type="checkbox"/> Desired	<input type="checkbox"/> Required
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Experience and Qualifications

Experience (If applicable, describe the experience needed for this job):
Qualifications (describe any other qualifications needed for this job such as Skills/Aptitudes, Driving Record, Physical Requirements, Pre-Employment, etc.):

Application Instructions and Job Order Removal Date

How should applicants apply for this job? <input type="checkbox"/> Apply in Person <input type="checkbox"/> Mail, Fax or E-mail Resume and Cover Letter <input type="checkbox"/> Call For Appointment <input type="checkbox"/> Other - If checked, explain in next box	Removal Date (Maximum 90 days) _____ (If blank, will be inactivated after 30 days)
Additional Application Instructions (e.g. Fax number, e-mail address, special contact person, etc):	
Is your company a Federal Contractor? <input type="checkbox"/> Yes <input type="checkbox"/> No	Is your company required to meet the Federal Definition of Affirmative Action? <input type="checkbox"/> Yes <input type="checkbox"/> No
Comments:	
Requested Follow-up Date	Reason

Staffing Agency and/or Recruiting Firm Use (Required)

Is this recruitment for a Staffing or Placement Agency? <input type="checkbox"/> Yes <input type="checkbox"/> No	The selected employee will initially be placed on the Agency payroll. <input type="checkbox"/> Yes <input type="checkbox"/> No
	The selected employee will initially be placed on the Client payroll. <input type="checkbox"/> Yes <input type="checkbox"/> No
Name of Employer/Client (Confidential, for Job Service use only):	
Does this employer/client wish to be identified with this job order on JobNet? <input type="checkbox"/> Yes <input type="checkbox"/> No	